

**GOVERNMENT ENGINEERING COLLEGE PALAKKAD,
SREEKRISHNAPURAM**

**Minutes of 22nd meeting of the Board of Governors (BoG) meeting (Online) held on 16/02/2022 at
Government Engineering College Palakkad at 10:30 AM**

Dr. A K Nandakumaran, Professor, Dept. of Mathematics, IISc Bangalore and Chairman, Board of Governors, Government Engineering College Palakkad, Sreekrishnapuram, presided over the meeting in the presence of following members and special invitees:

Members Present:

1. Dr A K Nandakumaran, Professor, IISC Bangalore(Chairman)
2. Dr T Asokan, Professor, Department of Engineering Design, IIT Madras
3. Dr B S Manoj, Professor and Head, Avionics and Computer Networking, IIST, Thiruvananthapuram
4. Dr Vrinda V Nair, Director, SPFU, Thiruvananthapuram, Kerala.
5. Sri Ajayan C, Additional Secretary, Higher Education Dept, Govt. Secretariat, Trivandrum
6. Sri Satheesan V R, Finance Officer, Collectorate Palakkad
7. Dr P.C. Reghu Raj, Principal, Govt. Engg. College, Palakkad (Ex-officio),
8. Dr Suneesh S S, Professor and Head, ME Dept., Govt. Engg. College, Palakkad
9. Prof.Balu John, Associate Professor and Head, Department of Computer Science and Engineering, GEC Palakkad

The following members were absent:

1. Dr.Byjubai, Director of Technical Education Kerala
2. Controller of Examinations, KTU, Trivandrum
3. Dr.RameshUnnikrishnan-Regional Officer & Director, AICTE (SWRO)

The following Special Invitees were present:

1. Dr. A. Selvakumar, TEQIP Coordinator
2. Dr.RemeshBabu.K.R, Associate Professor and Head, IT Dept.
3. Dr Bindu P, Associate Professor and Head, ECE Dept.
4. Dr Vinita Chellappan, Associate Professor and Head EEE Dept.
5. Dr Gopakumar R, Associate Professor and Head CE Dept.
6. Prof Rani L, Nodal Officer -IIIC Committee
7. Dr.Anitha R, Nodal Officer, R & D Committee
8. Dr.Chithira. P. R, Nodal Officer-Academic Committee
9. Prof.Muhammed, Farooque E K –Nodal Officer, Procurement Committee
10. Prof.Soubhagya V N, Nodal Officer, EAP Committee

Agenda: Discussions and Decisions on 22ndBoG agenda and notes presented by The Principal, Government Engineering College, Palakkad.

The meeting started at 10:00 AM with Dr. A.K. Nandakumaran in the chair. The Chairman welcomed all the BoG members. He requested each member present to give their constructive suggestions required for the development of the institution. The Chairman accepted the leave request made by a few members over phone/E-mail, expressing their inconvenience in attending the meeting due to urgent matters in their workplace.

The Principal briefly presented the major developments in the institution since the 21stBoG meeting. The BoG congratulated the faculty members, Dr Sangeetha U (IT), Dr Silpa Sangeeth (IT) and Dr Jayadevan R (ECE) for obtaining PhD, and also noticed that some other faculty members were also making good progress in their research work. The committee opined that all faculty members must be encouraged to work towards their PhD at the earliest, as it would improve the quality of their teaching, and it has become the mandatory qualification for promotions.

The BoG noted that a number of new faculty members were appointed by the Government. The BoG thanked the higher authorities for acting to solve this long pending demand by the institution. The BoG also urged the DTE and the Government to create the essential posts for ME, EEE and Civil departments. The BoG entrusted the Principal to report the same to higher authorities and to fill the vacancies in various departments which is mandatory for the institution for its smooth functioning.

The BoG appreciated the activities of the IEEE Student Branch and congratulated Dr Vinita Chellappan, IEEE SB Counsellor for getting the best IEEE SB counsellor award from IEEE Kerala section. The BoG also appreciated the faculty for attending several external courses from the DTE, AICTE, ATAL, SWAYAM, etc., via online mode and improving their skills without any compromise in the academic activities.

The Principal then outlined the academic matters in the institution, such as the pass percentage and placement in the examinations. The BoG noticed that the pass % of EEE and IT departments were below par and that of the other departments also had to improve significantly. A rigorous analysis to find the reasons for the poor results was prescribed. **RESOLVED THAT** the Principal take steps to compare the results with at least top 10 institutions in the state under KTU and to check the academic position of the institution. If the poor results are due to the mass failure in one or two subjects, special arrangements are to be made to improve the results.

The BoG expressed satisfaction on the present status of placements, though the number of students opting for higher studies had to improve. The BoG recommended that the placement data for the last three years should be compared to measure the annual progress in placement.

With this, the Principal, Government Engineering College, Palakkad submitted the 22ndBoG Agenda notes for discussion.

The BoG expressed satisfaction over the activities planned and executed using four funds in the institution. The BoG urged the Principal to take necessary steps to conduct programs useful to students, faculty, staff and the society. The BoG suggested that the respective committee should ensure the quality of the programs planned and submitted by faculty before recommending them. The credibility of the institution conducting the program, the fee paid, etc., must be critically evaluated before approving the programs. In order to improve participation, programs should be offered in the emerging areas of technology.

Actions suggested for items in 22 nd BoG agenda notes		
Sl. No	Item	Decision & Discussion
1	A 22.1: Confirming the Minutes of the 21 st BoG meeting held online at GEC Palakkad (online) on 24/07/2021.	RESOLVED, that the Board of Governors accept and approve the 21 st BoG minutes substantially in the form submitted.
2	A 22.2: Report on the action taken / action pending on the pertinent decisions in the Minutes of the 21 st meeting of the BoG held online at GEC Palakkad on 24/07/2021.	The BoG expressed its satisfaction of completion of activities planned under maintenance work and the current status of other activities such as purchase/ replacement of laptops.
3	B 22.1: Status of Student Support Programs utilising the Four Funds (Completed /Cancelled/Rescheduled):	The BoG noted that only one program planned/rescheduled by the departments was completed. IT IS RESOLVED THAT steps must be taken to conduct the programs rescheduled wherever feasible. The departments can decide on the conduct of fresh programs instead of postponement, if the topic is outdated/resource person is not available. However, steps must be taken to submit fresh proposals in case of cancellation of approved program with revised expenditure details.
4	B 22.2 Ratification of FSD programs and other activity done by Faculty members utilizing the four funds:	RESOLVED, THAT THE BoG ratify the action taken by the principal permitting the activities under FSD and R&D. The faculty attending the modules under Swayam platform will be reimbursed @ four modules per annum in line with the number of courses permitted per faculty to attend external courses per annum utilising four funds.
5	B 22.3 Ratification of student support programs utilizing the four funds under IIIC:	RESOLVED THAT the BoG ratify the programs conducted by ME and Placement cell under student support program.
6	B 22.4 Approval of action plan for Student Support Programs utilising the Four Funds:	RESOLVED THAT the BoG approve the student projects (ECE) planned under R&D and ten IIIC programs planned by various departments and the two programmes re-planned by ME department. The committee rejected the EAP program planned by ECE department advising that GATE coaching should be done by faculty considering the benefits of students in the department and not for monetary benefits. However, the Principal is authorised to take suitable decisions viz inviting experts under EAP for the conduct of GATE coaching. The details of beneficial and successful students must be reported by the department.

7	B 22.5: Approval of action plan for FSD in-house programs for utilizing the four funds:	RESOLVED that the BoG approve the conduct of all the thirteen FSD programs planned by various departments. Again, IT IS RESOLVED THAT the rate for the conduct of these programs must be reduced, wherever possible, considering the shortage of funds. The SPFU director had reminded that it was not possible to reallocate funds from other heads to FSD, and hence rationing should be done wherever required giving importance to academic activities.
8	B 22.6: Approval of action plan for Faculty R & D projects for utilizing the four funds:	The BoG noted that the R&D projects submitted by the faculty (EEE department) are in emerging area and is useful for the students and faculty. The SPFU director had informed that there is no provision for faculty project utilising four funds. The HoD EEE informed that the projects are actually meant for students and involve multiple student projects. The committee discussed it in detail and has recommended that the HoD EEE department highlight the student names and forward it to SPFU director for approval as student projects. RESOLVED that the BoG approve the programs planned, subject to the ratification of SPFU as student projects, as the projects are relevant and will help to improve the research culture in the institution. Further, the HoD (EEE) is directed to resubmit the proposal involving students and authorised the Principal to forward it to SPFU for approval as student project.
9	B 22.7: Ratification/ Approval of activities done/planned under Maintenance/ Equipment Replacement of items utilising four funds:	The BoG ratify the activities done under the maintenance head. Also, the BoG discussed the equipment replacement and maintenance activities planned. The BoG noted the shortage of fund in the equipment replacement fund. RESOLVED THAT THE BoG RATIFY the expenditure made from the maintenance fund and approve the activities planned utilising equipment replacement and maintenance funds. Further, RESOLVED THAT the principal plan the re-appropriation of funds, if required for the equipment replacement from the maintenance funds and report SPFU and BoG.
10	B 22.8: Ratification/ Approval of amount paid from Corpus Fund other than the expenditure made from other tables:	The corpus fund is utilized for salary payment for office staff/honorarium payment of officers attending meetings, etc. RESOLVED, THAT THE BoG RATIFY the expenditure made from the corpus fund.
11	B 22.9: Any other item with the permission of the Chairman:	<ul style="list-style-type: none"> RESOLVED THAT The BoG RATIFY the actions taken by the principal towards ISO 9001:2015 certification of the institution utilising TEQIP-II four funds. IT IS FURTHER RESOLVED THAT the BoG ratify the replacement of the transferred institutional member.

		<ul style="list-style-type: none"> • Dr T Asokan suggested that the institution shall explore the opportunities to avail CSR funding from the industry and from distinguished alumni in order to improve the pace of development. RESOLVED THAT The Principal will address the DTE/Government seeking permission for the same.
12	C 22.1 Expenditure status and fund position as on 14/02/2022:	RESOLVED THAT The BoG RATIFY the fund positions as given in Table C 22.1. Further, IT IS RESOLVED THAT the Principal must initiate steps to utilize the amount effectively before the completion of the time period allotted for the utilization of four funds.
13	C 22.2 Status of the faculty position as on 14/02/2022:	RESOLVED that the Principal shall bring urgent attention of higher authorities to create the necessary additional posts for ME, CE and EEE departments and filling of existing vacancies in various departments.
14	C22.3 TEQIP Committee Members List	RATIFIED
15	C 22.4 Internal Audit Report – TEQIP II – Four Funds for the period 01-08-2017 to 31-01-2022	The BoG ratify the Internal Audit report. RESOLVED THAT the Principal take steps to forward it to SPFU for further action.
16	C 22.5 Next BoG Meeting on:	June 2022 /July 2022

PRINCIPAL

CHAIRMAN